



Position Details

Technical Services- CSOF6

THE FOLLOWING INFORMATION IS FOR APPLICANTS

Advertised Job Title	Technical Lead Microsoft Services
Job Reference	101867
Tenure	Indefinite, Full-time
Salary Range	AU\$135,571 to AU\$158,863 pa (pro-rata for part-time) + up to 15.4% superannuation
Location(s)	Negotiable, any Aus Capital city with CSIRO site
Relocation Assistance	Will be provided to the successful candidate if required
Applications are open to	Australian Citizens Only
Position reports to the	Team Leader, Directory Services and Email
Client Focus – Internal	70%
Client Focus – External	30%
Number of Direct Reports	0
Enquire about this job	Contact Mark Allen via email at m.allen@csiro.au
How to apply	<p>Apply online at https://jobs.csiro.au/</p> <p>Internal applicants please apply via Jobs Central</p> <p>If you experience difficulties when applying, please email careers.online@csiro.au or call 1300 984 220.</p>

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](#).

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

As one of the world's largest multidisciplinary mission-driven research organisations, we are focused on the issues that matter the most: for our quality of life, for the economy and for our environment. We believe diverse teams are more effective and deliver more innovative outcomes. When we all focus on the big things that really matter, and work in partnership with our communities and [Indigenous Australia](#), Australian science and technology can solve seemingly impossible problems and create new value for all Australians. Visit [CSIRO.au](#) for more information.

Role Overview

CSIRO's Information and Technology (IM&T) division is embarking on an ambitious portfolio of work designed to support the organisation's strategy, aiming to provide staff with seamless and secure access to tools, systems, and processes that underpin world-class science.

As the Technical Lead for Microsoft Power Platform, M365 Technologies, and emerging Microsoft solutions, you will play a pivotal role in shaping our technical strategy and leading a team of skilled professionals. This role requires deep expertise in Microsoft Power Platform and M365 technologies—including Exchange Online, Power Apps, Power Automate, SharePoint, Teams, and related services—with a particular emphasis on integrating Copilot into these services to drive innovation, productivity, and user adoption.

You will be responsible for aligning Microsoft services, especially Copilot, with CSIRO's strategic objectives, focusing on the integration of Copilot into Microsoft services. Additionally, you will oversee the configuration and ongoing management of Microsoft Purview and Microsoft Fabric, ensuring these platforms are optimally set up to support data governance, compliance, analytics, and business intelligence needs.

The ideal candidate is passionate about leveraging the latest Microsoft technologies to deliver secure, scalable, and innovative solutions, with a strong emphasis on integrating AI-powered tools and robust data governance frameworks.

Security Clearance: This is a security assessed position, and the successful applicant will be required to obtain and maintain a security clearance of NV1 (SECRET).

Duties and Key Result Areas:

- Provide technical leadership to IMT and CSIRO business units. Define and communicate the technical vision, strategy, and best practices for Microsoft Power Platform and M365 technologies.
- Provide guidance to the projects regarding technical activities, scheduling, and resource requirements and foster collaboration between cross-functional teams, including development operations, and support. Communicate effectively with stakeholders to convey technical concepts, project updates, and potential challenges.
- Collaborate with business stakeholders, architects, and other stakeholders to create and maintain a roadmap for the evolution of Power Platform and M365 services. Ensure alignment of the technical roadmap with business goals and objectives.
- Lead lifecycle management and service improvement activities across all Identity Services

- Coaching and mentoring of fellow team members
- Adhere to the spirit and practice of CSIRO's Code of Conduct, Health, Safety and Environment procedures and policy, Diversity initiatives and Making Safety Personal goals.

Required Competencies:

- **Teamwork and Collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.
- **Influence and Communication:** Identifies critical stakeholders and influences them via an influential third party, for example through an established network, to gain support for sometimes contentious, proposals/ideas.
- **Resource Management/Leadership:** Provides leadership that fosters an environment that encourages new ideas and provides support for the development of emerging skills. Creates trust by displaying consistency, understanding, integrity and patience. Plans, seeks, allocates and monitors resources to achieve outcomes.
- **Judgement and Problem Solving:** Anticipates and manages problems in ambiguous situations. Develops and selects an appropriate course of action and provides for contingencies. Evaluates, interprets and integrates complex bodies of information and draws logical conclusions, synthesises proposals and defends options with reasoned arguments.
- **Independence:** Assesses the risk and opportunity of identified strategies, options and actions. Overcomes problems and setbacks in achieving goals. Invariably includes consideration of value-added future impact on bottom line when determining the optimal and efficient use of resources.
- **Adaptability:** Demonstrates flexibility in thinking and adapts to and manages the increasing rate of organisational change by adjusting strategies, goals and priorities.

Selection Criteria

Essential

Under CSIRO policy only those who meet all essential criteria can be appointed.

1. 5+ years' experience in planning, developing, and implementing Microsoft platforms and services with relevant tertiary experience or equivalent industry experience.
2. Strong experience planning, designing, and implementing Microsoft technologies at an enterprise scale, including M365 Services, Exchange, Teams, Viva Engage, Power Platform Services, SharePoint Online Services, and a demonstrated focus on the integration and adoption of Copilot within these environments.
3. Demonstrated experience utilising automation for maintaining and administering the above technologies.
4. Demonstrated ability in providing technical advice to the team, clients and management. Demonstrated ability in coaching and mentoring of junior staff.
5. Excellent communication skills, including an ability to work collaboratively across multi-disciplinary, geographically disperse teams.

Desirable:

1. Significant experience planning, designing, and implementing the following technologies:

- Messaging
- Power Platform
- Scripting
- Microsoft Server
- Linux

Setting you up for success

We understand that not everyone works in the same way and sometimes people may require reasonable support and adjustments to perform at their best. Whether related to the recruitment process and or the role itself, this may include options such as providing different methods of communication, flexible hours or physical adjustments to work methods. If you feel comfortable, we encourage you to share any support and adjustments you may need to carry out the inherent requirements of the role. Please let us know via email Sarah.lyons@csiro.au if we can help you to equitably participate in our recruitment process or the role itself

Life at CSIRO and flexible working arrangements

We [work flexibly at CSIRO](#), offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, [benefits](#) and [career development](#) opportunities. To learn more, visit [Careers at CSIRO](#).

We celebrate the uniqueness of our workforce and are committed to creating [diverse and inclusive teams](#) where everyone feels they belong. CSIRO is an equal employment opportunity organisation dedicated to recruiting people based on merit, and reflecting the diversity of the community we serve. We recognise true diversity encompasses all ages, nationalities, abilities, cultures, genders, sexualities, faiths, levels of education, diversity of thought and many more aspects of identity. By empowering diverse teams, our community is reflected in the solutions we create.

CSIRO values

CSIRO is a values-based organisation committed to values-based leadership.

Value	Descriptor	• Behaviour
People first	Our priority is the safety and wellbeing of our people. We believe in, and respect, the power of diverse perspectives. We seek out and learn from our differences.	<ul style="list-style-type: none"> • Respectful • Caring • Inclusive

Further together	We achieve more together than we ever could alone. We listen and collaborate, in teams, across disciplines, across boundaries. We embrace ambiguity and use discussion and persistence to generate unique solutions to complex problems.	<ul style="list-style-type: none"> • Accountable • Authentic • Courageous
Making it real	We do science with real impact. We thrive when taking on the big challenges facing the world. We take educated risks and defy convention. We celebrate successes and failures and leverage them to learn as we strive to be the force for positive change.	<ul style="list-style-type: none"> • Partnering • Cooperative • Humble
Trusted	We're driven by purpose but remain objective. We fight misinformation with facts. We earn trust everywhere through everything we do. We trust each other and we hold each other accountable. Together our actions drive Australia's trust in CSIRO.	<ul style="list-style-type: none"> • Curious • Adaptive • Entrepreneurial

• **Child safety**

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

Special Requirements

Appointment to this role may be subject to conditions including provision of a national police check as well as other security/medical/character clearance requirements.

- The successful candidate will be required to hold or have the ability to obtain and maintain a security clearance at the NV1 (SECRET) level.