# Position Details

## Research Projects- CSOF4

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| The following information is for applicants | |
| Advertised Job Title | Clinical Research Nurse |
| Job Reference | 71511 |
| Tenure | Specified Term of 3 years |
| Salary Range | AU$83,687 to AU$94,679 pa (pro-rata for part-time) + up to 15.4% superannuation |
| Location(s) | Adelaide (SAHMRI) SA |
| Relocation Assistance | Will be provided to the successful candidate if required |
| Applications are open to | * Australian/New Zealand Citizens and Australian Permanent Residents * Australian temporary residents who are currently residing in Australia and have the right to work for the expected duration of the term with no requirement for sponsorship |
| Position reports to the | Nutrition & Health Research Clinic Team Leader |
| Client Focus – Internal | 90% |
| Client Focus – External | 10% |
| Number of Direct Reports | 0 |
| Enquire about this job | Contact Dr Bianca Benassi-Evans via email at bianca.benassi@csiro.au or phone +61 8 83038982 |
| How to apply | Apply online at <https://jobs.csiro.au/>  Internal applicants please apply via **Jobs Central**  If you experience difficulties when applying, please email [careers.online@csiro.au](mailto:careers.online@csiro.au) or call 1300 984 220. |

### Role Overview

### The Research Nurse provides nursing, administrative and research support to the CSIRO Nutrition & Health Research Clinic, to ensure the smooth running and successful conduct of clinical trials and other human research activities. This specialised role requires appropriate Registered Nurse professional registration, as well as demonstrated clinical trial administration experience.

### The role includes the provision of nursing support for research studies in adults and children, including safety monitoring of clinical trial participants, phlebotomy, cannulation and general health assessments, as well as administrative and operational support including but not limited to patient assessment, management and bookings, maintenance of supplies and equipment and electronic database entry and management for health or research related activities. The Research Nurse also contributes to the identification of, and is responsible for driving the establishment of, cutting edge and innovative physiological collection and assessment technologies and processes for clinical trials and research, including leading the associated documentation, standard operating procedures, work instructions and staff training.

### The role will be part of a multi-disciplinary team, including Research Scientists/Principal Investigators, Project Managers, Clinical Trial Coordinators, Research Dietitians, Data Managers and Laboratory Staff. In many instances, this will include working with interstate and international Study Sites and personnel.

### Duties and Key Result Areas

* Undertake clinical research requirements, including safety monitoring of clinical trial participants, the collection of biological specimens and physiological assessments, in accordance to the specificities of the individual clinical research study protocol.
* Ensure the clinic team is trained and performing to state of the art, innovative and efficient processes for biological sample collections and physiological assessments related to clinical trials.
* Electronic clinical trial data entry following the ALCOAC principles for the collection of source data.
* Communicate effectively with trial participants to ensure that trial related procedures are booked appropriately and compliance to the study protocol is maintained, while ensuring that trial participant safety and care is paramount at all times.
* Ensure all required clinical facilities, instruments and consumables are maintained, and booked, ordered and available for patient appointments.
* Maintain confidentiality when dealing with commercially sensitive information or clinical trial participant’s personal information.
* Demonstrate appropriate behaviours at all times when working with clinical trial participants which can include children.
* Work effectively as a member of a diverse skilled team, in a fast-paced environment in order to achieve successes related to the conduct of the entire clinical trial portfolio.
* Communicate openly, effectively and respectfully with all staff (in some instances across study sites), clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Work collaboratively as part of a multi-disciplinary, regionally dispersed research team to carry out tasks in support of CSIRO’s scientific objectives.
* Adhere to the spirit and practice of CSIRO’s Values, Code of Conduct, Health, Safety and Environment procedures and policy, Diversity initiatives and Making Safety Personal goals.
* Other duties as directed.

## **Required Competencies**

* **Teamwork and Collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.
* **Influence and Communication:** Uses knowledge of other party's priorities and adapts presentations or discussions to appeal to the interests and level of the audience. Anticipates and prepares for others reactions.
* **Resource Management/Leadership:** Allocates activities, directs tasks and manages resources to meet objectives. Provides coaching and on the job training, recognises and supports staff achievements and fosters open communication in the team.
* **Judgement and Problem Solving:** Investigates underlying issues of complex and ill-defined problems and develops appropriate response by adapting/creating and testing alternative solutions.
* **Independence:** Recognise and makes immediate changes to improve performance (faster, better, lower cost, more efficiently, better quality, improved client satisfaction).
* **Adaptability:**Copes with ambiguity or situations that lack clarity. Adapts readily to changing circumstances and new responsibilities (which may include activities outside own preferences) in the interests of achieving team objectives. Recognises the need for and undertakes personal development as a result of changes.

## **Selection Criteria**

#### Essential

*Under CSIRO policy only those who meet all essential criteria can be appointed.*

1. Registered Nursing qualification with appropriate current registration with the national governing body (AHPRA).
2. Strong skills and recent experience in biological specimen collection for clinical research, including phlebotomy and intravenous cannulation qualifications.
3. Demonstrated understanding of clinical trials methodology, including good clinical practice guidelines, NHMRC human research ethics and the role of regulatory bodies.
4. Demonstrated experience in electronic clinical trial database entry and management.
5. The ability & willingness to contribute and build upon novel ideas and approaches in support of clinical research investigations.
6. Excellent administrative skills with strong computer literacy, including experience with Excel spreadsheets, Word and Outlook.
7. The ability to effectively and efficiently manage a number of competing priorities simultaneously, and carry out non-routine tasks independently.
8. Demonstrated ability to communicate effectively and respectfully, written and verbal, with staff, clients and suppliers.
9. Strong team player with demonstrated ability to work effectively as a part of a fast-paced clinical research unit.

**Desirable**

1. Previous experience in research and/or clinical trials related to human health and/or nutrition.
2. Experience with preparation and maintenance of SOP and work instructions related to biological sample collection and other relevant physiological assessments.
3. Experience in the use of electronic data capture systems such as REDCap for clinical trial source data capture.
4. First Aid qualifications.
5. Experience and training in Dual Energy Xray Absorptiometry.
6. Experience and training in biological sample laboratory processing.

Special Requirements

Appointment to this role may be subject to conditions including provision of a national police check as well as other security/medical/character clearance requirements.

* The successful candidate will be asked to obtain and provide evidence of a National Police Check or equivalent. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.
* This role has child safety obligations. Accordingly, the successful candidate will be required to obtain or provide evidence that they hold a working with children check prior to confirmation of appointment.
* The successful candidate must be willing and able to travel interstate as required.

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  2. Further Together
  3. Making it Real
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