# Position Details

## Research Projects

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| The following information is for applicants |
| Advertised Job Title | Project Delivery Manager – AEHRC JV |
| Job Reference | 98287 |
| Tenure | Specified term until 30 June 2027. Full-time |
| Salary Range | AU$ 126k to AU$ 148k pa (pro-rata for part-time) + up to 15.4% superannuation |
| Location(s) | Brisbane, Qld |
| Relocation Assistance | Will be provided to the successful candidate if required |
| Applications are open to | Australian/New Zealand Citizens and Australian Permanent Residents Only |
| Position reports to the | eHealth Research Director  |
| Client Focus – Internal | 50% |
| Client Focus – External | 50% |
| Number of Direct Reports | 0 |
| Enquire about this job | David Hansen via email: David.Hansen@csiro.au |
| How to apply | Apply online at <https://jobs.csiro.au/> Internal applicants please apply via **Jobs Central**If you experience difficulties when applying, please email careers.online@csiro.au or call 1300 984 220. |

**Acknowledgement of Country**

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](https://www.csiro.au/en/about/Indigenous-engagement/Reconciliation-Action-Plan).

**Child Safety**

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](https://www.csiro.au/en/about/policies/child-safe-policy).

### Role Overview

### The Australian e-Health Research Centre (AEHRC) is CSIRO’s national digital health research program. We’re championing the digital delivery of healthcare enabled by ​world-leading digital research and innovation​, industry partnerships, community connections​, and national trust. We’re a dedicated and committed team, passionate about transforming the health of Australians. You’ll find some of our health and biomedical informatics research:

### Delivered through virtual care to monitor health remotely;

### Informing evidence-based digital health solutions; or

### Transforming the efficiency of hospital and health systems – nationally and internationally.

### With over 140 scientists and engineers across Brisbane, Sydney, Melbourne, Canberra and Perth, the AEHRC is Australia’s largest digital health research program.

### The unparalleled demands of COVID-19 have been a catalyst for increased focus on digitisation and innovation in health. CSIRO, via the AEHRC, is leading a national agenda focused on innovation to foster continued transformation and sustainable healthcare delivery practices. We're hiring a number of talented researchers and leaders to contribute to this significant objective.

The Program Delivery Manager – AEHRC will join the AEHRC and be based at the STARS building on the Herston campus in Brisbane. They will have excellent leadership skills, business acumen and ability to effectively work across our multidisciplinary team to deliver bigger and more impactful projects with our partner in Queensland Health and support interactions with other stakeholders as required. They will excel at strategic thinking, be open to new perspectives and better ways to do things.

The successful candidate will coordinate, support and deliver a portfolio of projects, engaging with stakeholders from across the Queensland Healthcare ecosystem – especially Queensland Health and Queensland research partners to deliver upon CSIRO’s health agenda.

This is a great opportunity for the successful candidate to work with other innovative individuals in a leading government organisation which is engaged in world class scientific research projects and offers excellent career development and professional support.

CSIRO is strongly committed to Diversity and offers Flexible Working Arrangements. The successful candidate will have a unique opportunity to translate their research into practice with impact on both Australian and international e-Health programmes.

### Duties and Key Result Areas

**As part of a dynamic and flexible team, the Program Manager – Queensland Health JV role will:**

* Manage and coordinate the planning and delivery of multiple projects to deliver organisational initiatives to our Joint Venture Partners Queensland Health, including reporting to the AEHRC Board and sub-committees
* Proactively engage with Queensland Health to ensure we deliver against the joint venture vision
* Lead projects to deliver evidence based digital health innovations to our partners and contribute to projects across the Australian e-Health Research Centre
* Develop strategies for the continuous monitoring, evaluation and improvement of all aspects of project implementation including risk and contingency management, benefits realisation, project impact and quality measures to achieve the success of the project/s.
* As a member of the H&B Team, communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation and science objectives
* Adhere to the spirit and practice of CSIRO’s Code of Conduct, Health, Safety and Environment plans and policies, Diversity initiatives and Zero Harm goals.
* Other duties as directed.

## **Selection Criteria**

#### Essential

*Under CSIRO policy only those who meet all essential criteria can be appointed.*

* Higher research degree; health/science discipline is preferred, or relevant experience in project management and business operations in the health informatics industry of 5 -7 years.
* Demonstrated ability to engage with industry and clinical stakeholders to achieve clinical and organisational outcomes for health-related projects.
* Demonstrated knowledge of healthcare systems, particularly the Queensland Healthcare ecosystem and the factors involved in the translation and implementation of innovative health solutions.
* Demonstrated experience in the development of high-quality project planning, tracking and risk management materials.
* Demonstrated ability to manage and coordinate multiple projects concurrently.
* A history of professional and respectful behaviours and attitudes in a collaborative environment
* Ability to proactively manage multiple relationships with internal and external stakeholders, clients, team and cross-business unit colleagues.

## **Desirable**

* Experience in establishment and management of governance committees or working groups.
* Experience working with CSIRO or similar science, innovation or government agencies.
* Demonstrated knowledge and skills gained through extensive business experience across commercial and government domains.

## **Required Competencies**

* **Teamwork and Collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other team as well as industry colleagues.
* **Influence and Communication:** Uses knowledge of other party's priorities and adapts presentations or discussions to appeal to the interests and level of the audience. Anticipates and prepares for others reactions.
* **Resource Management/Leadership:** Sets up and maintains effective and efficient work teams and manages performance and resources, to achieve objectives. Chooses appropriate management strategies and communication styles to maintain high levels of motivation and productivity. Gives feedback for development purposes and provides support and direction for improvement.
* **Judgement and Problem Solving:** Investigates underlying issues of complex and ill-defined problems and develops appropriate response by adapting/creating and testing alternative solutions.
* **Independence:** Plans, sets and works to meet challenging standards and goals for self and/or others. Recognises where endeavours will make the most impact or difference, decides on desired outcome and sets realistic goals to reach this target.
* **Adaptability:**Copes with ambiguity or situations that lack clarity. Adapts readily to changing circumstances and new responsibilities (which may include activities outside own preferences) in the interests of achieving team objectives. Recognises the need for and undertakes personal development as a result of changes.

Special Requirements

Appointment to this role may be subject to conditions including provision of a national police check as well as other security/medical/character clearance requirements.

## **About CSIRO**

We solve the greatest challenges through innovative science and technology. To find out more visit us [online](http://www.csiro.au/)!

CSIRO is a values-based organisation.  In your application and at interview you will need to demonstrate behaviours aligned to our values of:

* 1. People First
	2. Further Together
	3. Making it Real
	4. Trusted

Find out more about CSIRO [Health and Biosecurity](https://www.csiro.au/en/Research/BF)