# Position Details

## Technical Services- CSOF6

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| The following information is for applicants | |
| Advertised Job Title | Technical Specialist - Power Platform |
| Job Reference | 98525 |
| Tenure | Specified Term of 2 years, Full-time. |
| Salary Range | AU$131,113.00 - AU$ 153,639.00 per annum (pro-rata for part-time)  plus up to 15.4% superannuation |
| Location(s) | Black Mountain, Canberra/ Clayton, Victoria/ Lindfield, Sydney/ St Lucia, Brisbane, Waite/Adelaide |
| Relocation Assistance | Will be provided to the successful candidate if required |
| Applications are open to | Australian Citizens |
| Position reports to the | Team Manager, MS Applications |
| Client Focus – Internal | 100% |
| Client Focus – External | 0% |
| Number of Direct Reports | 0 |
| Enquire about this job | Contact Gordana Papic via email at gordana.papic@csiro.au |
| How to apply | Apply online at <https://jobs.csiro.au/>  Internal applicants please apply via **Jobs Central**  If you experience difficulties when applying, please email [careers.online@csiro.au](mailto:careers.online@csiro.au) or call 1300 984 220. |

**Acknowledgement of Country**

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](https://www.csiro.au/en/about/Indigenous-engagement/Reconciliation-Action-Plan).

**Child Safety**

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](https://www.csiro.au/en/about/policies/child-safe-policy).

### Role Overview

CSIRO Information Management and Technology (IMT) is extending its investment in M365 Platform to cover growing business demand in the Power Platform space. To ensure capacity remains available to facilitate delivery on current and future projects a technical Power Platform functional specialist is required by the CSIRO IMT to undertake a range of technical activities within the Microsoft Applications team to ensure successful program delivery. The team operates using agile practices and has a policy of continuous review and improvements. Our environment encourages innovation and provides the technology and autonomy to get on with delivery.

As a technical Power Platform functional specialist within CSIRO IMT, you will work on a range of activities in an environment that accommodates and welcomes change. Operating in this agile and highly collaborative environment, you will value individuals and interactions over process and tools; and working software over comprehensive documentation. Working with a high-performing DevOps team, you will contribute to the delivery of solutions and services in support of CSIRO’s strategic and operational objectives.

The successful candidate will work in an interdisciplinary team involving other developers, business analysts, testers, executive managers and other stakeholders.

To be successful candidate will need to have the capability to contribute to the delivery of solutions and services in support of CSIRO’s strategic and operational objectives, be able to work under limited guidance as part of a team as well as demonstrate initiative and independence.

### Duties and Key Result Areas

* Adapt and/or develop original solutions to meet the provided requirements
* Provide technical advice that is aligned with the overall solution designs, architecture and framework
* Respond to production issues and routine maintenance activities as required
* Successfully complete assigned development tasks as specified by due dates.
* Use sound judgement when dealing with unexpected or competing project priorities or issues.
* Contribute actively to all stages of project delivery, from end-to-end.
* Work effectively and autonomously as part of a regionally dispersed, multi-disciplinary team.
* Contribute positively to promote and stimulate a team approach and develop sound working relationships with clients and business owners.
* As a member of a project team, actively contribute to the successful delivery of projects.
* Communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Adhere to the spirit and practice of CSIRO’s Code of Conduct, Health, Safety and Environment procedures and policy, Diversity initiatives and Zero Harm goals.
* Other duties as directed.

## **Selection Criteria**

#### Essential

*Under CSIRO policy only those who meet all essential criteria can be appointed.*

1. Demonstrated functional and technical experience with a minimum of 5 years’ experience.
2. Demonstrated experience of the Power Platform, including the ability to configure:
   * Dashboards, Forms, Tables, Fields and Views
   * Business Process Flows
   * Security models
   * Automation using Power Automate, Workflows and Business Rules
3. Demonstrated ability to successfully manage several competing project priorities simultaneously.
4. Demonstrated customer-focused approach in formulating project solutions.
5. Proven ability and motivation to proactively seek out solutions under minimal direction.
6. Proven ability to promote a team approach and develop sound working relationships with team colleagues, clients and stakeholders.
7. Ability to develop and execute data migration plans
8. Understanding of how SharePoint and the Power Platform fit into the broader Microsoft 365 ecosystem

## **Desirable**

1. Experience working with Dynamics Portal online
2. Experience using Power BI

## **Required Competencies**

* **Teamwork and Collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.
* **Influence and Communication:** Identifies critical stakeholders and influences them via an influential third party, for example through an established network, to gain support for sometimes contentious, proposals/ideas.
* **Resource Management/Leadership:** Provides leadership that fosters an environment that encourages new ideas and provides support for the development of emerging skills. Creates trust by displaying consistency, understanding, integrity and patience. Plans, seeks, allocates and monitors resources to achieve outcomes.
* **Judgement and Problem Solving:** Anticipates and manages problems in ambiguous situations. Develops and selects an appropriate course of action and provides for contingencies. Evaluates, interprets and integrates complex bodies of information and draws logical conclusions, synthesises proposals and defends options with reasoned arguments.
* **Independence:** Assesses the risk and opportunity of identified strategies, options and actions. Overcomes problems and setbacks in achieving goals. Invariably includes consideration of value-added future impact on bottom line when determining the optimal and efficient use of resources.
* **Adaptability:**Demonstrates flexibility in thinking and adapts to and manages the increasing rate of organisational change by adjusting strategies, goals and priorities.

Special Requirements

Appointment to this role may be subject to conditions including provision of a national police check as well as other security/medical/character clearance requirements.

The successful candidate will be required to obtain and maintain a security clearance at the Negative Vetting 1 level.

## **About CSIRO**

We solve the greatest challenges through innovative science and technology. Visit [CSIRO Online](http://www.csiro.au/) for more information.

CSIRO is a values-based organisation.  In your application and at interview you will need to demonstrate behaviours aligned to our values of:

* People First
* Further Together
* Making it Real
* Trusted