

## Position Details

### Communications and Information – CSOF4

THE FOLLOWING INFORMATION IS FOR APPLICANTS	
Advertised Job Title	Communications and Outreach Advisor – SKA-Low Telescope
Job Reference	96786
Tenure	Indefinite, Full-Time, Part-Time or Job-Share
Salary Range	AU\$93,267 to AU\$105,517 per annum, plus up to 15.4% superannuation
Location(s)	Geraldton or Perth, Western Australia (preference for Geraldton)
Relocation Assistance	Will be provided to the successful candidate if required
Applications are open to	Australian/New Zealand Citizens and Australian Permanent Residents
Client Focus – Internal	0%
Client Focus – External	100%
Position reports to the	This position will report to the SKA-Low Communications and Engagement Manager
Number of Direct Reports	0
Enquire about this job	To enquire about this job, please reach out to Liz Williams, the SKA-Low Communications and Engagement Manager on <a href="mailto:liz.williams@skao.int">liz.williams@skao.int</a>
How to apply	Apply online at <a href="https://jobs.csiro.au/">https://jobs.csiro.au/</a> Internal applicants please apply via <b>Jobs Central</b> If you experience difficulties when applying, please email <a href="mailto:careers.online@csiro.au">careers.online@csiro.au</a> or call 1300 984 220.

#### Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](#).

#### The CSIRO Experience

As an employee of CSIRO, you will be eligible for the many benefits of working at Australia's National Science Agency. You can read more here:

1. [Life at CSIRO](#)
2. [Personal Development & Learning](#)
3. [Generous Leave & Conditions](#)
4. [Work / Life Balance](#)

## Background

The SKA Observatory (SKAO) is a next-generation radio astronomy facility that will revolutionise our understanding of the Universe and the laws of fundamental physics. Enabled by cutting-edge technology, it promises to have a major impact on society, in science and beyond. As an intergovernmental organisation, the SKAO brings together sixteen countries around the world.

The Observatory has an international footprint and consists of the SKAO Global Headquarters in the UK, the SKAO's two telescopes at radio-quiet sites in South Africa and Australia, and associated facilities to support the operations of the telescopes.

Constructing and operating these telescopes will position the SKAO as the leading research infrastructure for radio astronomy globally, providing science capabilities to the international astronomical community for decades to come.

Australia will host the SKAO's low frequency telescope (SKA-Low) in remote Western Australia on Wajarri Yamaji Country.

The Traditional Owners and native title holders, the Wajarri Yamaji, have gifted CSIRO with the traditional name Inyarrimanha Ilgari Bundara for the CSIRO Murchison Radio-astronomy Observatory, home to the SKA-Low telescope. The traditional name means 'sharing sky and stars' in the Wajarri language.

In Australia, SKAO is collaborating with CSIRO to operate and support the construction of the SKA-Low Telescope. SKA-Low teams will operate out of:

- Inyarrimanha Ilgari Bundara, the CSIRO Murchison Radio-astronomy Observatory on Wajarri Yamaji Country.
- Our Engineering Operations Centre on Nhanhangardi, Naaguja, Wilynyu and Amangu Country in Geraldton.
- Our Science Operations Centre on Whadjuk Noongar Country in Perth.

Further Reading: [Explore SKAO](#)

## Role Overview

The SKA-Low Communications and Outreach Advisor is a new role within the growing SKA-Low team in Australia.

Working under the direction of the SKA-Low Communications and Engagement Manager, based in Perth, the Communications and Outreach Advisor will help to develop and deliver communications, events and outreach activities to promote the SKAO and the SKA-Low telescope in Australia and internationally.

With a focus on local and national stakeholders, you will look for innovative and impactful ways to engage with the community, and build and maintain successful relationships with relevant stakeholders, particularly local communities, schools, partners, and industry. As a member of the global communications team, the Communications and Outreach Advisor will also support national and international SKAO communications and outreach activities.

This role will require a willingness and ability to travel to our remote site, to Perth, and occasionally internationally, noting that we work hard to accommodate personal arrangements.

CSIRO and the SKA Observatory value and respect difference, and we are committed to building an inclusive culture by creating an environment where you can balance a successful career with your commitments and interests outside of work. We believe that you will do your best at work if you have a work / life balance. We are open to discussing flexible working opportunities with this role

being offered on a full-time, part-time or job share basis. Please raise your preference in your application.

### **Duties and Key Result Areas**

- Contribute to the development and delivery of integrated communication plans that leverage media relations, digital and social content, event management and marketing communications to promote SKA-Low and the SKAO both in Australia and internationally.
- Collaborate on and, where required, lead outreach activities including media and VIP visits to SKAO facilities, industry events, conferences, education programs and public events.
- Where required, lead small project teams to deliver communication plans, influencing and negotiating with stakeholders to deliver impact.
- Contribute to the implementation of the SKA-Low communication strategy, ensuring alignment with the broader SKAO global communications strategy.
- Assist the SKA-Low Communications and Engagement Manager with the identification and management of issues, as required.
- Build and maintain relationships with local communities, Traditional Owners, public organisations, government, local and national collaborating organisations and industry to support communications and outreach activities.
- Work collaboratively as part of a multidisciplinary and internationally dispersed team to carry out tasks in support of SKA-Low objectives and represent SKA-Low and SKAO externally, when required.
- Adhere to the spirit and practice of SKAO and CSIRO Values, Code of Conduct, Health, Safety and Environment procedures and policy, Diversity initiatives and Zero Harm goals.
- Other related duties as directed.

### **Selection Criteria**

CSIRO is an Equal Opportunity employer working hard to recruit world-class talent that represents the diversity across our society. As part of our commitment to equitable employment outcomes for under-represented groups, preference will be given to Aboriginal and Torres Strait Islander people who meet the role criteria.

#### **Essential**

*Under CSIRO policy only those who are able to demonstrate how they can meet the essential criteria may be appointed.*

- A relevant tertiary qualification and / or relevant experience.
- Practical experience leading or coordinating events and/or outreach activities.
- Demonstrated experience in the development and delivery of communications activities, with strong skills and experience in areas such as media relations, public relations, government affairs, digital content creation, event management and/or marketing.
- Ability to build and maintain excellent collaborative relationships with internal and external stakeholders that help to achieve positive outcomes.

- Demonstrated experience managing multiple priorities with competing deadlines, showing initiative, self-motivation and flexibility.
- High-level problem solving and judgment skills, including the ability to anticipate, identify and manage risks and to develop evidenced-based appropriate solutions.

### Desirable

- Experience in graphic design or proficiency in graphic design software such as the Adobe Creative Suite or similar.
- Experience building relationships with local and Indigenous communities, or interest in working with traditional landowners.
- Knowledge or experience in working with organisations that have an astronomy, engineering, science or related focus.

### Required Competencies

- **Teamwork and Collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.
- **Influence and Communication:** Uses knowledge of other party's priorities and adapts presentations or discussions to appeal to the interests and level of the audience. Anticipates and prepares for others reactions.
- **Resource Management/Leadership:** Sets up and maintains effective and efficient work teams and manages performance and resources, to achieve objectives. Chooses appropriate management strategies and communication styles to maintain high levels of motivation and productivity. Gives feedback for development purposes and provides support and direction for improvement.
- **Judgement and Problem Solving:** Develops dynamic and appropriate response to issues by adapting, creating and testing alternative solutions.
- **Independence:** Plans, sets and works to meet challenging standards and goals for self and/or others. Recognises where endeavours will make the most impact or difference, decides on desired outcome and sets realistic goals to reach this target.
- **Adaptability:** Copes with ambiguity or situations that lack clarity. Adapts readily to changing circumstances and new responsibilities (which may include activities outside own preferences) in the interests of achieving team objectives. Recognises the need for and undertakes personal development as a result of changes.

### Special Requirements

- The successful candidate will be required to gain a National Police Clearance or equivalent. This will be conducted by CSIRO, Talent Services, through our provider HireRight. Please note that individuals with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.
- An Australian "C" Class driver's licence (or equivalent), or willingness to attain one.

### Child Safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

## CSIRO and SKAO Values

Visit [CSIRO Online](#) and [Space and Astronomy](#) and [SKAO online](#) and [SKAO Location](#) for more information. In your application and at interview you will need to demonstrate behaviours aligned to our values of:

<b>CSIRO</b>	<b>SKA Observatory</b>
<ul style="list-style-type: none"><li>• People First</li><li>• Further Together</li><li>• Making it Real</li><li>• Trusted</li></ul>	<ul style="list-style-type: none"><li>• Diversity and Inclusion</li><li>• Excellence</li><li>• Collaboration</li><li>• Creativity and Innovation</li><li>• Sustainability and Safety</li></ul>