



Position Details

Technical Services- CSOF6

THE FOLLOWING INFORMATION IS FOR APPLICANTS	
Advertised job title	IT Project Manager
Job reference	101449
Tenure and work schedule	Specified term of 2 years, Full-time We will explore options for part-time, job-share and flexible work arrangements based on needs of the role and individual circumstances.
Salary range	AU\$131,113 - AU\$153,639 per annum (pro-rata for part-time) plus up to 15.4% superannuation
Location(s) and office arrangements	Perth (Kensington)
Relocation assistance	N/A
Applications are open to	Australian Citizens only
Position reports to the	Chief Operating Officer – Pawsey Supercomputing Research Centre
Client focus – Internal	80%
Client focus – External	20%
Number of direct reports	0
Enquire about this job	Contact Shaun Griffin via email at shaun.griffin@csiro.au
Support and workplace adjustments	We offer a range of reasonable supports and workplace adjustments. Please let Sheridan know via email at Sheridan.gerrard@csiro.au if we can help you to equitably participate in our recruitment process or the role itself.
How to apply	Apply online at https://jobs.csiro.au/ Internal applicants please apply via Jobs Central If you experience difficulties when applying, please email careers.online@csiro.au

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](#).

About CSIRO and Pawsey Supercomputing Research Centre

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge. As one of the world's largest multidisciplinary mission-driven research organisations, we are focused on the issues that matter the most: for our quality of life, for the economy and for our environment.

The Pawsey Supercomputing Research Centre is an unincorporated joint venture between CSIRO, Curtin University, Murdoch University and The University of Western Australia (Core Members) and Edith Cowan University (Associate Member). It is supported by the Western Australian and Federal governments.

The Centre is one of two Tier-1 High-Performance Computing facilities in Australia. Its primary function is to accelerate scientific research for the benefit of the nation.

Role overview

CSIRO is seeking an IT Project Manager / Functional Business Analyst to deliver critical technology projects that support the Centre's mission and infrastructure enhancement.

This role will lead the implementation of complex IT systems and digital transformation initiatives, ensuring project outcomes align with Pawsey's strategic priorities, technical standards, and operational excellence. It requires a balance of structured project management capability and functional business analysis expertise to bridge the gap between technical delivery and stakeholder needs.

The position will play a key role in supporting the National HPC Mid-Cycle Investment program, a \$22 million initiative funded under the Department of Education's National Collaborative Research Infrastructure Strategy (NCRIS). The programme will help Pawsey to enhance its systems, storage, and network capacity to meet Australia's future scientific computing demands.

Duties and key result areas

- Lead the day-to-day management of the project, ensuring activities are delivered efficiently and aligned with strategic goals.
- Oversee the end-to-end project delivery, ensuring the project is delivered within scope, budget and schedule, while managing stakeholder expectations.
- Monitor and report on scope, quality, time and costs risk and issues to the project steering committee;
- Identify and manage risks and issues, and escalate any issues that may impact delivery;
- Manage change associated with the delivery of the project; and effectively transition new products or services into the business-as-usual environment, ensuring key stakeholders are informed and equipped for project implementation.
- Coordinate and work with cross-functional teams to ensure cohesive and efficient delivery of the project.
- Facilitate effective communication and collaboration among diverse teams to achieve project objectives.
- Communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO's reputation.

- Work collaboratively as part of a multi-disciplinary, often regionally dispersed team to carry out tasks in support of CSIRO scientific objectives.
- Adhere to the spirit and practice of CSIRO's Values, Code of Conduct, Health, Safety and Environment procedures and policy and diversity initiatives.
- Other duties as directed.

Selection criteria

Essential

Under CSIRO policy only those who meet all essential criteria can be appointed.

1. Relevant tertiary qualifications in Project Management, Information Technology, Business Analysis, or a related discipline, with a minimum of five years' experience in a Project Management or related role, including delivery of software or digital transformation projects integrated with business processes.
2. Demonstrated success in delivering projects on time, within budget, to scope, and meeting stakeholder expectations, with appropriately mitigated risks.
3. Highly developed influencing, stakeholder engagement, and relationship management skills, including working across technical and business domains.
4. Proven leadership within multi-disciplinary and cross-functional teams, fostering collaboration and accountability to achieve project objectives.
5. Strong written and verbal communication skills, with the ability to present complex technical and business information clearly to diverse audiences.
6. Demonstrated success in transition and change management, ensuring smooth adoption of new systems, software, and processes.
7. A flexible and pragmatic approach to project delivery, applying sound judgement and problem-solving skills to resolve issues and maintain project momentum.
8. Experience managing vendor-delivered solutions, system integrations, or business process automation initiatives.

Not sure if you need all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don't let the list discourage you. If you are unsure about applying, please reach out to the contact on page 1 of this document so we can discuss the role further.

Required competencies

- **Teamwork and collaboration:** Cooperates with others to achieve organisational objectives and may share team resources in order to do this. Collaborates with other teams as well as industry colleagues.
- **Influence and communication:** Identifies critical stakeholders and influences them via an influential third party, for example through an established network, to gain support for sometimes contentious, proposals/ideas.
- **Resource management/leadership:** Provides leadership that fosters an environment that encourages new ideas and provides support for the development of emerging skills. Creates trust by displaying consistency, understanding, integrity and patience. Plans, seeks, allocates and monitors resources to achieve outcomes.

- **Judgement and problem solving:** Anticipates and manages problems in ambiguous situations. Develops and selects an appropriate course of action and provides for contingencies. Evaluates, interprets and integrates complex bodies of information and draws logical conclusions, synthesises proposals and defends options with reasoned arguments.
- **Independence:** Assesses the risk and opportunity of identified strategies, options and actions. Overcomes problems and setbacks in achieving goals. Invariably includes consideration of value-added future impact on bottom line when determining the optimal and efficient use of resources.
- **Adaptability:** Demonstrates flexibility in thinking and adapts to and manages the increasing rate of organisational change by adjusting strategies, goals and priorities.

Setting you up for success

We understand that not everyone works in the same way and sometimes people may require reasonable support and adjustments to perform at their best. Whether related to the recruitment process and or the role itself, this may include options such as providing different methods of communication, flexible hours or physical adjustments to work methods. If you feel comfortable, we encourage you to share any support and adjustments you may need to carry out the inherent requirements of the role. Please let Sheridan Gerrard know via email Sheridan.gerrard@csiro.au if we can help you to equitably participate in our recruitment process or the role itself.

Life at CSIRO and flexible working arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To learn more, visit Careers at CSIRO.

We celebrate the uniqueness of our workforce and are committed to creating diverse and inclusive teams where everyone feels they belong. CSIRO is an equal employment opportunity organisation dedicated to recruiting people based on merit, and reflecting the diversity of the community we serve. We recognise true diversity encompasses all ages, nationalities, abilities, cultures, genders, sexualities, faiths, levels of education, diversity of thought and many more aspects of identity. By empowering diverse teams, our community is reflected in the solutions we create.

CSIRO values

CSIRO is a values-based organisation committed to values-based leadership.

Value	Descriptor	Behaviour
People first	Our priority is the safety and wellbeing of our people. We believe in, and respect, the power of diverse perspectives. We seek out and learn from our differences.	• Respectful • Caring • Inclusive

Further together	We achieve more together than we ever could alone. We listen and collaborate, in teams, across disciplines, across boundaries. We embrace ambiguity and use discussion and persistence to generate unique solutions to complex problems.	• Accountable • Authentic • Courageous
Making it real	We do science with real impact. We thrive when taking on the big challenges facing the world. We take educated risks and defy convention. We celebrate successes and failures and leverage them to learn as we strive to be the force for positive change.	• Partnering • Cooperative • Humble
Trusted	We're driven by purpose but remain objective. We fight misinformation with facts. We earn trust everywhere through everything we do. We trust each other and we hold each other accountable. Together our actions drive Australia's trust in CSIRO.	• Curious • Adaptive • Entrepreneurial

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](#).

Special requirements

Appointment to this role is subject to provision of a pre-employment background check and may be subject to other security/medical/character clearance requirements.

- The successful candidate will undertake a pre-employment background check. Please note that individuals with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.
- The successful candidate will be required to obtain and maintain a security clearance at the Baseline level.