# Position Details

## Technical Services - CSOF3

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| The following information is for applicants | |
| Advertised Job Title | Chef |
| Job Reference | 98891 |
| Tenure | Full Time |
| Salary Range | $73,567.00 to $93,630.00, up to 15.4% superannuation |
| Location(s) | Murchison W.A. |
| Relocation Assistance | Will be provided to the successful candidate if required |
| Applications are open to | Australian/New Zealand Citizens and Australian Permanent Residents |
| Position reports to the | Russell Farr, Boolardy site manager |
| Client Focus – Internal | 95% |
| Client Focus – External | 5% |
| Number of Direct Reports | N/A |
| Enquire about this job | [Russell.farr@csiro.au](mailto:Russell.farr@csiro.au) phone 08 99237860 |
| How to apply | Apply online at <https://jobs.csiro.au/>  Internal applicants please apply via **Jobs Central**  If you experience difficulties when applying, please email [careers.online@csiro.au](mailto:careers.online@csiro.au) or call 1300 984 220. |

**Acknowledgement of Country**

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the areas that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our [vision towards reconciliation](https://www.csiro.au/en/about/Indigenous-engagement/Reconciliation-Action-Plan).

**Child Safety**

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our [Child Safe Policy](https://www.csiro.au/en/about/policies/child-safe-policy).

### Role Overview

The position is for an experienced chef to join our team at Boolardy Accommodation Facility (BAF) on a 2 week on 1 week off roster, this is a 40-bed facility in the remote Murchison area of Western Australia. The facility operates seven days a week for 50 weeks of the year and is staffed on a FIFO or DIDO roster.

### Duties and Key Result Areas

* Provide catering services as required under the site roster, including:
* pre-plan weekly menus including healthy options.
* generate orders for kitchen consumables.
* prepare daily meals for, on average, between ten and forty personnel
* Under limited supervision, undertake a range of tasks in accordance with established procedures.
* Apply discretion as required in selecting the most appropriate method and sequence of completing tasks.
* Recommend improvements to systems and procedures and implement any approved changes.
* Provide support to more senior staff.
* Maintain clear communication with clients regarding mutual expectations and monitor their satisfaction.
* May train other staff in the performance of routine activities.
* Communicate openly, effectively and respectfully with all staff, clients and suppliers in the interests of good business practice, collaboration and enhancement of CSIRO’s reputation.
* Work collaboratively as part of a multi-disciplinary team to carry out tasks in support of CSIRO’s scientific objectives.
* Adhere to the spirit and practice of CSIRO’s Values, Code of Conduct, Health, Safety and Environment procedures and policy and diversity initiatives.
* Other duties as directed.

## **Selection Criteria**

#### Essential

* Trade certificate of Commercial Cookery

## **Desirable**

* Food Safety Supervisor ticket.

## **Required Competencies**

* **Teamwork and Collaboration:** Proactively seeks and considers the ideas and opinions of others from within and outside the team to help form decisions, plans or actions.
* **Influence and Communication:** Puts forward ideas by presenting factual information supported by data, definitions, examples, illustrations or other aids, which will assist in conveying meaning.
* **Resource Management/Leadership:** Provides instruction and assists other staff to complete allocated tasks and activities.
* **Judgement and Problem Solving:** Identifies and considers the implications of a range of available alternatives in order to select the most appropriate response to problems of a familiar or recurring nature.
* **Independence:** Recognise and makes immediate changes to improve performance (faster, better, lower cost, more efficiently, better quality, improved client satisfaction).
* **Adaptability:**Willingness to change ideas or perceptions based on new information, contrary evidence or other people's points of view. Prepared to try out different approaches.

Special Requirements

Appointment to this role is subject to provision of a pre-employment background check and may be subject to other security/medical/character clearance requirements.

Include if relevant:

* The successful candidate will undertake a pre-employment background check. Please note that individuals with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

## **About CSIRO**

We solve the greatest challenges through innovative science and technology. Visit [CSIRO Online](http://www.csiro.au/) and Hyperlink for BU if relevant for more information.

CSIRO is a values-based organisation.  In your application and at interview you will need to demonstrate behaviours aligned to our values of:

* People First
* Further Together
* Making it Real
* Trusted